

To: All Councillors

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Date: 7 November 2012

Dear Councillor

A meeting of the EXECUTIVE was held on 6 November 2012. The decisions taken at the meeting are set out below.

The deadline for call-in of any of these decisions for scrutiny (within five working days) will be **NOON ON WEDNESDAY, 14 NOVEMBER 2012**. Members must notify Robin Pellow, Head of Democratic and Legal Services by e-mail, fax, telephone or letter if they wish to refer a decision to the appropriate Overview and Scrutiny Committee. The Constitution requires that **four members of the appropriate Overview and Scrutiny Committee may call-in** a decision of the Executive for scrutiny.

It has been agreed that it would be helpful if, before calling in items, Members contacted their Chairman or Vice-Chairman to keep them informed.

Yours sincerely

MARY ORTON

Chief Executive

NOTE FOR MEMBERS

The item numbers below correspond to the item numbers on the Executive Agenda.

6. **EXECUTIVE FORWARD PROGRAMME**

The Executive agreed to adopt the new format of forward programme of key decisions for Waverley Borough Council.

[It would not be appropriate to call-in this item]

7. **SEPTEMBER BUDGET MONITORING 2012-13**

The proposal for installing a wireless network in the Burys (para 31) was withdrawn for further consideration.

The Executive agreed:

1. to note the position as at 30 September 2012;
2. to approve the Supplementary Estimates in paragraph 18 for Undershaw Hotel, £20,000 claimants costs and £10,000 legal fees;
3. to approve a virement of £15,000 from the overall underspend in relation to additional planning specialist costs as detailed in paragraph 19;
4. that the balance of the council tax reduction scheme implementation grant, up to £45,000, be utilised for one-off temporary resource to backfill officer time spent on the implementation as detailed in paragraph 21;
5. to approve the amendments and additions to the General Fund Capital Programme detailed in paragraph 30;
6. to approve the amendment of £20,000 within the HRA Capital Programme to enable more Fire Safety Upgrades to be undertaken as detailed in paragraph 33;
7. to approve a supplementary estimate of £20,000 to undertake a consultation exercise to inform the capital project for the Herons Leisure Centre;
8. to give approval for Waverley Training Services to recruit staff to run courses where the cost is covered by income generated, subject to the agreement of the Deputy Chief Executive as detailed in paragraph 6.

[CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]

The Executive also agreed to RECOMMEND to the COUNCIL that the increase of £80,000 in the staff budget within Waverley Training Services be approved, to be funded by the extra income as detailed in paragraph 6.

[This item is recommended to the Council for decision and is not subject to the call-in procedure].

[Reason: *The report provides details of the income and expenditure position compared with the budget and reassured the Executive that at this stage of the year, the general fund position is sound and the HRA positive.]*

8. TREASURY MANAGEMENT PERFORMANCE AND MID-YEAR REVIEW OF THE 2012/13 STRATEGY

The Executive agreed:

1. to note the Treasury Management Performance for 2012/13 and endorse the approach to Treasury Management activity; and
2. the recommendation set out in the (Exempt) Annexe to this bulletin be approved.

[Reason: *The Executive undertakes a mid-year review of the Treasury Management Strategy in accordance with best practice.]*

[CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]

9. COMMUNITY INFRASTRUCTURE LEVY

The Executive approved the CIL Preliminary Draft Charging Schedule for public consultation.

[Reason: *To enable the public consultation to commence so that a Community Infrastructure Levy (CIL) Charging Schedule can be adopted by April 2014.]*

[COMMUNITY OVERVIEW AND SCRUTINY COMMITTEE]

10. THE COUNCIL'S ROLE IN SUPPORTING LOCAL BUSINESS

The Executive agreed to:

1. affirm the Council's objective to encourage and support local business and the economy; and
2. endorse the report and efforts to align the Council's resources available to supporting business to the strategic aims of encouraging and supporting the local economy so as to leverage the maximum benefit.

[Reason: *To enable the Executive to consider plans that will shape the future of the service and support local business and the economy in the Borough.]*

[COMMUNITY OVERVIEW AND SCRUTINY COMMITTEE]

11. CONTAMINATED LAND STRATEGY

The Executive agreed to:

1. endorse the approach of the revised Contaminated Land Strategy for Waverley and delegate powers to update and amend the Strategy's planning guidance section to the Head of Environmental Services; and

2. determine that the maximum period for the life of the Strategy until it is next revised should be five years.

[Reason: The revised Strategy will inform Waverley's contaminated land regime and inform Waverley's planning responses in relation to contaminated land. The period for review was as suggested in statutory guidance.]

[COMMUNITY OVERVIEW AND SCRUTINY COMMITTEE]

12. SALE OF LAND AT WOOLMER HILL LODGE

The Executive agreed that this item should be deferred.

13. DRAFT TENANCY STRATEGY

The Executive agreed:

1. to support the objectives and proposals, incorporating any changes to the proposals considered appropriate by the Executive, of the Tenancy Strategy;
2. that Officers commence the consultation exercise; and
3. that a subsequent report on the consultation responses and proposed final Tenancy Strategy be submitted to the Executive meeting on 4 December 2012 and Council on 11 December 2012.

[Reason: to seek support for the principles of the strategy and approval to commence public consultation.]

[CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]

14. LEASE OF GARAGES, STATION ROAD. GODALMING

The Executive agreed that Waverley grants 125-year leases to the two proposed lessees of garages and land to be built on the development site at Station Road, Godalming, on terms and conditions set out in the (Exempt) Annexe, other terms and conditions to be negotiated by the Estates and Valuation Manager and Borough Solicitor, in consultation with the Deputy Chief Executive.

[Reason: providing and leasing two garages is part of the development process to enable the provision of 14 affordable houses on the site.]

[COMMUNITY OVERVIEW AND SCRUTINY COMMITTEE]

15. EASEMENT OF ACCESS TO LITTLE PARK HATCH BOOKHURST ROAD, CRANLEIGH

The Executive agreed that the applicants, Shanley Homes (Leatherhead) Limited, be granted an easement of access across Waverley's common land at Little Park Hatch, Bookhurst Road, Cranleigh, on terms and conditions set

out in the (Exempt) Annexe, other terms and conditions to be negotiated by the Estates and Valuation Manager.

[Reason: the development will provide extra dwellings within the Cranleigh area and provide a capital sum for Waverley.]

[CORPORATE OVERVIEW AND SCRUTINY COMMITTEE]

The following matters were included in (Exempt) on the agenda and discussed in (Exempt) session. The report remains exempt.

18. REQUESTS FOR EARLY AND FLEXIBLE RETIREMENT

19. HOUSING DELIVERY BOARD ITEMS

19.1 Disposal of Land

19.2 Buy Back of Property

**For further information or assistance, please telephone Robin Pellow,
Head of Democratic and Legal Services, on 01483 523222.**